

Donation Request Form

Please complete and return via email to balc@ballarat.vic.gov.au or in person at BALC.

ORGANISATION DETAILS

Organisation:

Address:

Contact name:

Position/Role:

Email:

Phone:

Type of organisation:

Childcare/Kindergarten

Sporting Club

School

Other: _____

Is the organisation non-profit?

Yes

No

EVENT INFORMATION

Event name/type:

Date:

How will BALC be promoted at the event?

Do you require a copy of BALC's logo?

No

Yes - specify format:

Donation guidelines:

- ✓ Donation requests must be submitted via this form.
- ✓ Requests will only be considered if there is an accompanying letter on the organisation letterhead.
- ✓ We require at least one months' notice to process donation requests.
- ✓ Donations will only be provided in the form of gift certificates and/or passes for services within the Centre. Under no circumstances will cash be provided.

Please note that this form does not guarantee a donation. We thank you for your request and will be in touch shortly.

Your personal information is being collected by the Ballarat Aquatic and Lifestyle Centre, as part of Council for the purpose of the use of Centre facilities. Your information will be stored in Council's Customer Database and used to identify you when communicating with Council and for the delivery of services and information. For further information on how your personal information is handled, refer to Council's Privacy Policy at www.ballarat.vic.gov.au