

Step 1

Click on following link to log in to the BALC Member Portal:

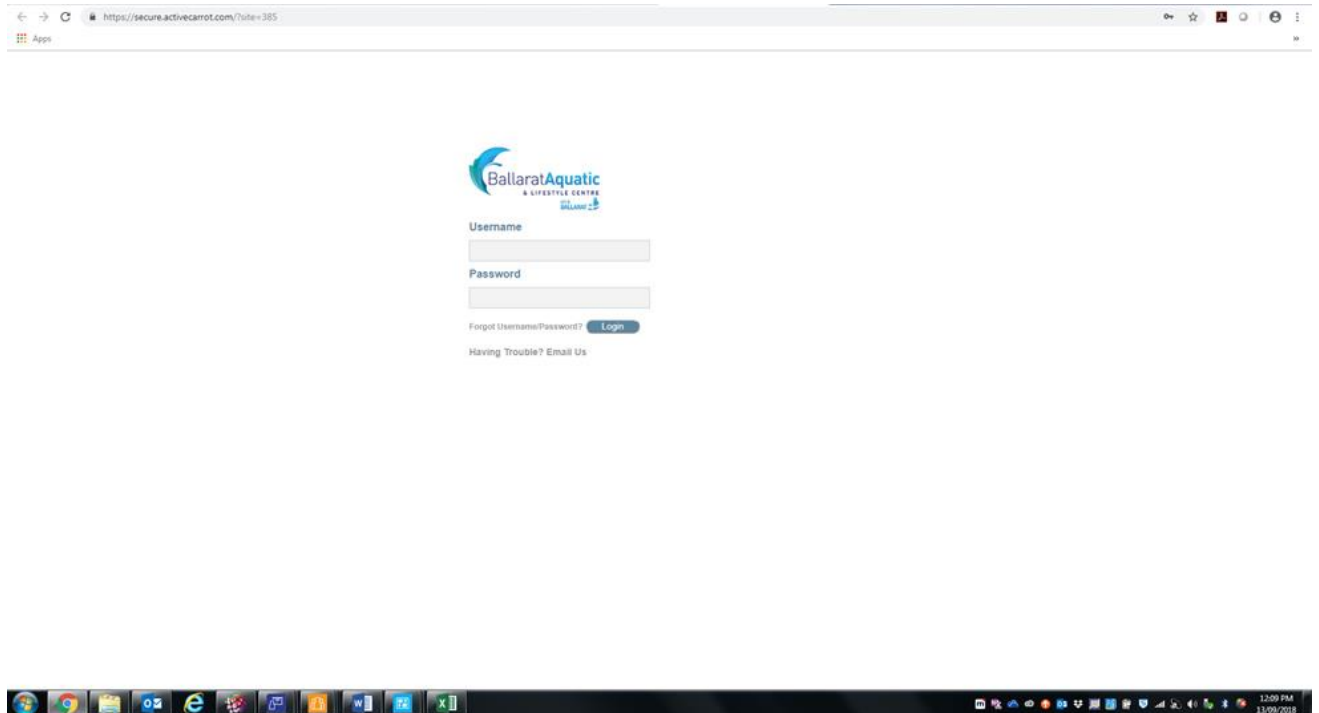
[BALC MEMBER PORTAL](#)

Step 2

Enter your username and password:

USERNAME -Your username is your email address (please ensure it is the same email address you used when signing up at the Ballarat Aquatic & Lifestyle Centre

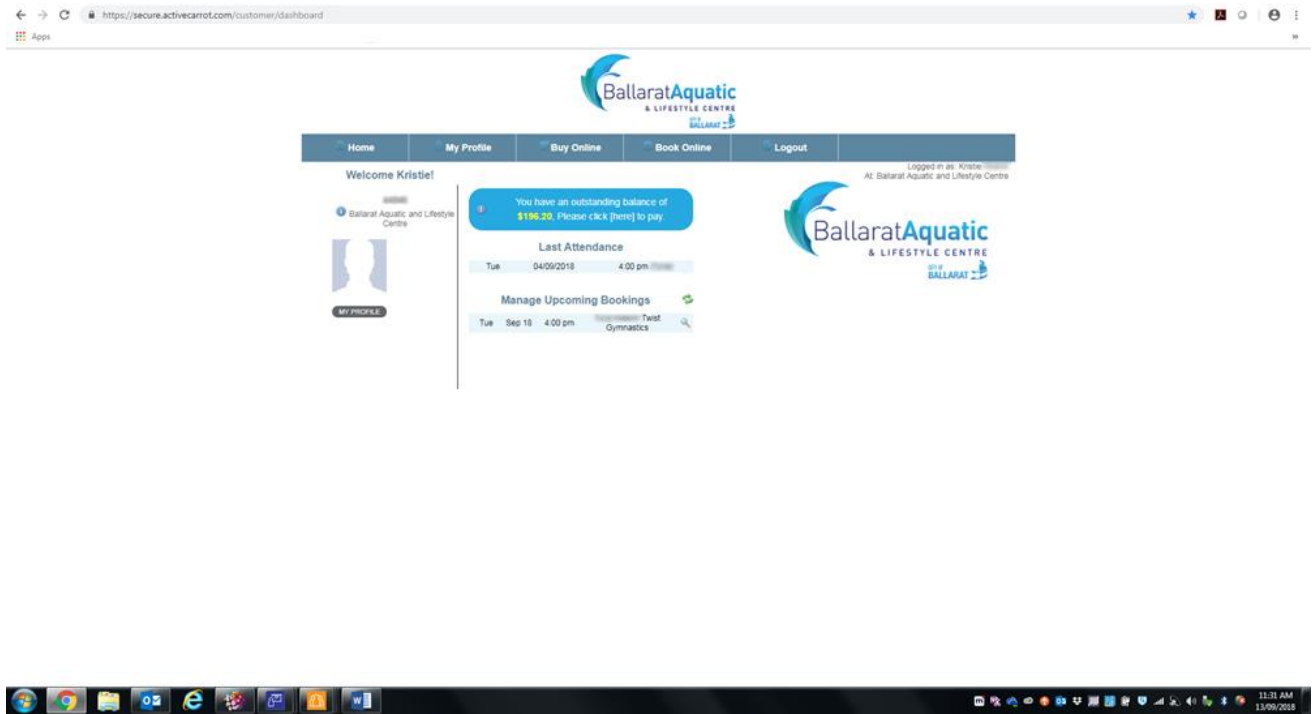
PASSWORD FOR FIRST TIME USERS - BALC (you can reset your password in the member portal)



The screenshot shows a web browser window with the URL <https://secure.activecarrot.com/?site=385>. The page displays the Ballarat Aquatic & Lifestyle Centre logo at the top. Below the logo, there are two input fields: "Username" and "Password". Underneath the "Password" field, there is a link "Forgot Username/Password?" and a "Login" button. At the bottom of the login section, there is a link "Having Trouble? Email Us". The Windows taskbar is visible at the bottom of the screenshot, showing the time as 12:09 PM on 13/09/2018.

Step 3

Any outstanding fees will be displayed on the HOME page. Click on 'here' in the blue highlighted box to proceed to payment screen to pay outstanding balance.



Step 4

Complete credit card details and click on 'Confirm and Save' to finalise payment.
Alternatively, you can pay outstanding balance at reception at BALC

